Supervisor Meeting 2|MINUTES

Meeting date | time 5/13/2016 3:00 PM | Meeting location Room 401, Innovation Building

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| |  |  | | --- | --- | | Meeting called by | Nguyễn Đức Lợi (Supervisor) | | Type of meeting | Weekly meeting with supervisor | | Note taker | Võ Trần Chí | | Timekeeper | Đặng Trần Bảo Trân | | |  | | --- | | Nguyễn Đức Lợi(Supervisor)  Võ Trần Chí |   Đặng Trần Bảo Trân  Ngô Tấn Khôi |

# Agenda topics

Time allotted | 45 minute | Agenda topic Report 1 | Presenter Võ Trần Chí

| Action items | Person responsible |
| --- | --- |
| Project Introduction | Võ Trần Chí |
| Scenario problems | Võ Trần Chí |
| Solution | Võ Trần Chí |
| Approaches | Võ Trần Chí |
| Work division and team member responsibility | Võ Trần Chí |

**Discussion**:

* Agreement about the solution about the transfer part of the project: Using wifi or Bluetooth protocol.
* Supervisor Nguyễn Đức Lợi request more problem in the real world.
* Supervisor Nguyễn Đức Lợi request picture of some component in solution part for intuitive view before enter design and choosing component phase.
* Supervisor Nguyễn Đức Lợi request more description in functional requirement.

**Conclusion**:

* Report 1 improvement.
* Work division and team member responsibility approved.

**Observers**: Nguyễn Đức Lợi (Supervisor)

**Special notes**: On the next meeting, supervisor Nguyễn Đức Lợi request:

* Member powerpoint which describe their work overview.